

Minutes
Burlington Little League Board of Directors Meeting
516 N. Pine Street, Burlington, Wi.
September 3, 2025

1. **Call to order**
2. **Roll call (Present/Absent):** Dave Kmetz, Ben Zusan, Lisa Pankratz, Amy Meyer, Jennifer Czerniak, Phil Anderson, Jared Adams, Ryan Bratz, Laura Whiteside, Tony Battisti, Amanda Schenk, Katlyn Pella, Matt Bartz **Not present:** Jim Friend
3. **Citizen's comments:** No comments this month
4. **Approval of the minutes:** Motion to approve August 19, 2025, minutes made by Ben, seconded by Tony, approved unanimously. Motion carried.
5. **Presidents report**
6. **Vice Presidents report:**
 - a. Discussed positions for the upcoming year
 - b. Proposed creating a calendar highlighting tasks for each month
7. **Treasurers report -BLL \$131, 296.15. Lights: \$30,519.06 Titan's \$5926.54.** Motion to approve budget report, Tony. Seconded by Katlyn. Approved unanimously, motion carried.
 - a. Updated Aging Report
 - b. Continue to finalize a new accountant for taxes
 - c. Waiting for lighting invoice
8. **Director and coordinator report-**
 - a. **Chief Player Agent- Ben Zusan**
 - Finalized list of Fall Ball coaches: Collin Abbott, Andrew Harpke, *Sara Behnke*, David Kmetz, Bradley Fielder, Craig Koepsel, Brian Uhen, D.J. Schnieder, Jordon Koster, Shaun Kring, Phil Anderson, Joel Seidel. Lisa made a motion to approve the 2025 Fall Ball coaches, motioned seconded by Laura. All in favor, approved unanimously, motion carried.
 - b. **Registration- Laura Whiteside**
 - Discussion regarding when to open registration for 2026 season. Tentatively November 1, 2025
 - c. **Baseball Scheduler- Matt Bartz**
 - Fall Ball schedule finalized
 - d. **Building and Grounds- Ryan Bratz**
 - Tru Green to treat fields 2 more times this year.
 - Door locks and updated codes for locks
 - e. **Equipment/Uniforms/Pictures-Jared Adams -No new updates**

f. Marketing and Communications- Katlyn Pella

- No longer has access to a computer to use for BLL. Lisa made a motion to purchase a computer for the BLL Marketing and Communications Director. Motion seconded by Laura. All in favor, unanimous, motion carried. Lisa and Jen will look into costs of a new computer

g. Team-Sign Sponsorship-Tony Battisti

- Sponsor plaques to be distributed.

h. Umpire in Chief-Phil Anderson

- Sign up for Fall Ball umpires has been sent out

i. Concessions- Amy Meyer

- Preparing for Fall Ball concessions

j. Titans Director- Amanda Schenk

- Sent out invite to Titans coaches for a meeting 9/14/25

k. Coaching Player Development Coordinator-Jim Friend-No present.

9. Old Business:

- Ben provided an update on the proposed Rollie Bauman Batting Pavillion expansion. Ben informed the board of the businesses who are donating supplies and/or assistance with the construction of the expansion.
- Ben provided the board with the proposed construction plan/ design concept submitted to the City of Burlington for approval. Ryan made a motion to approve the proposed construction plan/ design concept for the Rollie Bauman Batting Pavillion expansion, seconded by Jared. All in favor, approved unanimously. Motion carried

10. New Business:

- Anonymous donation given to the BLL to top dress the fields at Caliva and Ebbers.
- Reesmans Company is donating their time and supplies to replace the drain tiles on the infield for Caliva and Ebbers.
- Discussed what Board Member positions and new members needed for the 2026 season. Katlyn will post the Annual Board meeting and as well as a notification looking for new members on Facebook as well as email current BLL players.

11. Announcements (5 minutes each): none

12. Next meeting: Annual BLL BOD meeting October 1, at 6:00 pm

13. Adjournment: motion to adjourn made by Tony, seconded by Jen. Approved unanimously

Adjourned at: 835 pm.

Submitted,

Lisa Pankratz, Secretary Burlington Little Board of Directors

